**Call for Proposals**

Florida Developmental Education Association’s Spring Regional Workshops

***Student Retention, Completion and Success***

Region IV, State College of Florida, Venice, FL, March 2, 2018

Region I, Northwest Florida State College, Niceville, FL, April 13, 2018

[www.myfdea.net](http://www.myfdea.net)

The Florida Developmental Education Association (FDEA) is currently planning two exciting regional workshops for Regions I and IV. We are seeking proposals from faculty, staff, and administrators that focus on practical strategies that participants can apply at their institutions. Proposals will be selected on the basis of appropriateness, level of practical value, significance of the topic, and applicability at other institutions. The Proposal Committee will also consider balance in the range of topics, but will look specifically for proposals that address one or more of the following areas:

* Best practices in teaching developmental and gateway math, reading and/or English
* Best practices in teaching non-native speakers of English
* Learning Center Support
* K-12 Partnerships
* Adult Literacy
* College Success Skills
* Career Readiness
* Diversity and Inclusion
* Service Learning
* Academic Coaching
* Academic support strategies
* Leadership
* Higher Education Research
* Higher Education Advocacy
* Professional Development
* Educational Technology

Now is the ideal time to put our research and ideas into practice. Please fill out the form below and return to the contacts listed at the end.

**Format of Sessions**

All sessions will be scheduled for 45 minutes. The sessions are to be interactive and include time for questions and answers. The emphasis is on structured activities for the participants with the presenters helping participants determine ways to apply the best practice at their institution. The presenter may distribute handouts and use audiovisual aids.

**Responsibilities of Presenters**

* Only those registered for the conference may actually present a session. **All presenters must register and pay fees for the conference, or the session will be canceled.**
* All communications will be sent to the Contact Presenter, who is responsible for notifying all co-presenters.
* The content of a session should not be significantly altered once the proposal is accepted.
* **Presenters are responsible for bringing all of their own technical equipment other than flip charts, markers and projection screens** and for providing any handouts**.**
* FDEA is unable to reimburse program participants for expenses.

**SUBMISSION DEADLINES:**

**Region IV, February 16, 2018**

**Region I, March 30, 2018**

***Send Form to:***

Tricia Rizza

FDEA Professional Development Coordinator

[rizzat@tcc.fl.edu](mailto:rizzat@tcc.fl.edu)

**Florida Developmental Education Association Regional Workshop**

1. **Contact Presenter**

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| Name : | |  | |
| Institution: | | | |
| Street Address: | | | |
| City: | State: | | Zip: |
| Home Phone: | Work Phone: | | Cell: |
| Email: | | Fax | |
| Summer Address: | | | |

1. **Names of all presenters:** In the order in which they should appear in the printed program.

|  |  |  |
| --- | --- | --- |
| Name | Institution | Telephone/Email |
|  |  |  |
|  |  |  |
|  |  |  |

1. **Technological Needs:** Projectors,screens, and internet access will be provided by the college. Please bring your own flip charts. Indicate here if you will be using a MAC so that we can assure the proper adapters are present.
2. **Title Page**

Type the title (9-word maximum) to appear in the conference program booklet.

1. **Abstract**

Please attach a description of the objectives and content of the presentation in a 500-word (maximum) abstract. Include assumptions, rationale of the program, procedures for implementation, techniques, lessons learned, summary of evaluation procedures and results (data), and any research relevant to the presentation that may be in the form of a bibliography. This is **NOT** to include the name(s) of the presenter(s).

1. **Summary**

Please attach a 50-word (maximum) summary. If the proposal is accepted, this summary will appear in the conference program booklet. This is **NOT** to include the name(s) of the presenter(s).